

ESCEM SUMMER SCHOOL 2018

ESCEM, School of Business and Management
8, rue Léo Delibes – 37200 TOURS - FRANCE



APPLICATION FORM

☐ Ms ☐ Mr

FAMILY NAME: _____

FIRST NAME: _____

Photo

PERSONAL DATA

Date of birth (day / month / year): _____

Nationality: _____ Address : _____

Postcode: _____ City: _____

Country: _____

Phone: _____

E-mail: _____

Visa for France needed: ☐ if so, please contact us to receive your invitation letter

ACADEMIC INFORMATION FOR STUDENTS

Name of your home institution: _____

Country of your home institution: _____

Degree program currently enrolled in (specify area of study and number of years completed at university):

Name of your Study Abroad Advisor, if any, or contact person in your Home Institution:

Email address of Study Abroad Advisor:

LANGUAGE SKILLS

Mother tongue: _____

Have you ever studied French: ☐ Yes ☐ No

If "yes", please specify your level: ☐ Beginner ☐ Intermediate ☐ Advanced

CHOICE OF STUDY PROGRAMME

TITLE	DATES	FEES	CHECK THE BOX
ESCEM Summer Program	July 2 to July 20	€2,400	
Optional 2-week Seminar 15 hours per week	June 18 to June 29	€460	
Optional 2-week Seminar 21 hours per week	June 18 to June 29	€650	

Please circle the number concerned:

TOTAL PRICE:	2,400	2,860	3,050
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I register to this Summer School. I've read and accepted the registration conditions (see below)

Signature:

CONFIRMATION OF REGISTRATION

Courses fees must be paid upon registration and at the latest by May 11, 2018.

Registration will be effective upon receipt of:

- The completed application form, with date and signature of student + University coordinator
- 1 standard passport photo
- TOEFL transcript (700 TOEIC / 70 TOEFL IBT / 540 TOEFL or equivalent to B2 level of COE/ALTE) or an equivalent document that prove the student has a sufficient level to attend a business courses in English
- Proof of payment
- Passport or ID copy
- Copy of insurance coverage

MEANS OF PAYMENTS

Please confirm the amount you must pay according to the session chosen: -----€

Payments must be processed in Euros before May 11, 2018. All bank fees will be charged to the participants.

☐ **by wire transfer**

All bank fees are charged to the applicant. **Please specify your name + title of Summer School** on the wire transfer.

OUR BANK DETAILS :

BNP PARIBAS PARIS-CENTRE AFF

	Bank number	Agency number	Account number	RIB
RIB	30004	02890	00010621859	53
IBAN	FR76 3000 4028 9000 0106 2185 953			
B.I.C. (SWIFT)	BNPAFRPPXXX			

FEE PAYMENT

All bank fees are the client's responsibility. The enrolment is only final when all sums due to ESCEM have been received in full at the latest on May 11, 2018.

A letter of registration will be sent by email to each participant once payment is received.

CANCELLATION

The contracting party may send written notification of withdrawal by registered mail until 2 weeks before the beginning of the course. In this case, 10% of the paid amount will be retained by La Rochelle Business School. For less than a 2-week notice before course commencement, 50% of the due amount will be kept by ESCEM. Once the course has started, no refund will be made.

ESCEM may cancel a program if the number of participants does not reach a set minimum. Notification will be sent at least 2 weeks prior to the beginning. In this case, an alternative proposal will be offered or a refund of amounts paid will be automatically performed.

INSURANCE

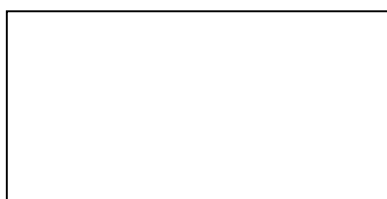
Before leaving his/her country, every student should take out an individual insurance covering all risks which may be encountered during the trip and stay (health/hospitalization/liability/travel).

AGREEMENT

I accept the registration procedure and sales terms detailed above, and wish to sign up for the Study Program

Date: _____

Student's Signature:



Name of Coordinator: _____

Signature:



*Stamp of the sending
institution
(if applicable)*

