1. pielikums

APSTIPRINĀTS
LU Humanitāro zinātņu fakultātes domē
20--. gada ----------
protokola Nr. _____
lēmuma Nr. _____

Job responsibilities of a Leading Researcher
at the Faculty of Humanities of the University of Latvia
(Part-time position)

1. Name of the field and sub-field of science corresponding to the academic position: Linguistics and literary studies, Latvian diachronic linguistics
2. Areas of research: onomastics
3. Scientific, Teaching and Organisational Work

Job Responsibilities	**Quantitative Indicators** during a six-year period
3.1. Research Work	
Research Responsibilities	*Quantitative Indicators*
Publication of anonymously peer-reviewed articles in the relevant scientific sub-field in scientific journals or conference proceedings indexed in SCOPUS or the Web of Science Core Collection, or included in ERIH+, or publication of a peer-reviewed scientific monograph, indicating affiliation with the University of Latvia	One peer-reviewed scientific monograph or two publications in Q1 or Q2 journals
Presentation of papers at international scientific conferences in Latvia and abroad	Four papers
Participation in and/or management of an international and/or Latvian research project, or preparation of a research project	One project financed from sources outside the University of Latvia
Obtaining and renewing expert rights granted by the Latvian Council of Science	Obtained and renewed
Other research responsibilities, including the ability to secure funding for the implementation of projects	
Participation in the preparation and submission of project proposals	At least two projects securing funding from sources outside the University of Latvia
Reviewing and discussing scientific papers and publications	As required
Providing consultations and expert opinions within one's area of competence	As required
3.2. Teaching Work	
Teaching responsibilities within the thematic field of education "Humanities and Arts", in the study field "Languages and Literature"	*Quantitative Indicators*
Consultation on final and other study papers	As required
Supervision, consultation and review of doctoral theses	As required
Involvement of students in the work of implemented research projects	At least two students per year
3.3. Organisational Work	
Organisational Work Responsibilities	*Quantitative Indicators*
Management of research and development projects	One project
Management of or participation in the organising committees of international and national conferences and seminars	Three times

Management of or participation in the work of editorial boards of scientific publications	As required
Other organisational responsibilities, including cooperation with the public	
Dissemination of research results among the public and participation in events dedicated to the popularisation of science	Once a year
Participation in organised student recruitment events	Once a year
Coordination of research and academic relations with universities in Latvia and abroad	Regularly
Cooperation with researchers and scientific institutions in Latvia and abroad	Regularly
4. Language Skills	
Knowledge of the official state language	C2
Knowledge of other languges	Official languages of the EU Member States: English – B2

Dean of the Faculty of Humanities of the University of Latvia _____/ Dace Balode/

I confirm that I have read and been informed that the fulfilment of these job responsibilities will be evaluated every second year during the reporting period.

Date: _____/ _____