**Annex 2**

Regulation of the University of Latvia for Recognition of Competences Acquired Outside Formal Education, or Through Professional Experience,

and [Learning Outcomes Achieved in Prior Education](https://likumi.lv/ta/id/301013-arpus-formalas-izglitibas-apguto-vai-profesionalaja-pieredze-ieguto-kompetencu-un-iepriekseja-izglitiba-sasniegtu)

Form for Comparison/Assessment of Knowledge, Skills and Competences Acquired Outside Formal Education

**COMPARISON/ASSESSMENT OF KNOWLEDGE, SKILLS AND COMPETENCES ACQUIRED OUTSIDE FORMAL EDUCATION**

Applicant: *name, surname* Application: *dd.mm.yyyy.*, No. *number*

Please recognise the following knowledge, skills and competences acquired **outside formal education,** which have been successfully acquired in *name of institution* (*country* ) between *dd.mm.yyyy.* and *dd.mm.yyyy.*

UL study programme in which I wish to receive the recognition: *level* “*title*”

|  |  |  |  |
| --- | --- | --- | --- |
| Study course of the UL study programme  (use information from the UL system):  ***Code, title of course, ... ECTS, … hours, part of programme*** | | Obtainment of competences acquired outside formal education  (information should be retrieved from the description of the relevant course acquired, or the programme annexed to the application):  ***Institution, title of course etc.*** | **ASSESSMENT**  To be completed by the study programme director:  *(match/partial/non-match)* |
| **COURSE TOPICS** | **NUMBER OF HOURS** | **Topics LEARNED** |
|  |  |  |  |
|  |  |  |  |
| **Study course results: knowledge, skills and competences** |  | **KNOWLEDGE, SKILLS AND COMPETENCES ACQUIRED** |  |
|  |  |  |  |
|  |  |  |  |

***To be completed by the study programme director:***

**Conclusion:** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (concludes whether all or part of the topics referred to in the study course have been acquired and the results to be achieved – knowledge, skills and competences, and whether the competences achieved outside formal education are comparable to the relevant study course. The study programme director may consult the lecturer of the relevant study course, indicating the consulted specialists in this conclusion).*

**Comparison executed by:** *Level of study programme, title of programme Director name, surname /signature[[1]](#footnote-1) / dd.mm.yyyy.*

1. This document is electronically signed with a secure electronic signature and contains a timestamp. [↑](#footnote-ref-1)