



LATVIJAS  
UNIVERSITĀTE

# Constitution of the Student Council of the University of Latvia

**APPROVED**  
at the meeting of the UL Student  
Council of  
15 March 2018, minutes No.  
2018/KS-4,  
at the meeting of the UL Senate of 26  
March 2018, Decision No. 193

## I. General terms

1. The Students' council of the University of Latvia is the students' self-governance body of the University of Latvia (hereinafter UL). It is an independent main decision-making body representing the rights and interests of the UL students, which acts within the status of a society. Its name in other languages:
  - 1.1. Student Council of the University of Latvia (English);
  - 1.2. Conseil d'étudiants de l'Université de Lettonie (French);
  - 1.3. Студенческий совет Латвийского университета (Russian);
  - 1.4. Studenten Rat von der Universität Lettlands (German).
2. The goal of the Students' council of the University of Latvia is to represent the students of the UL and their rights and interests, as well as to foster the development of education and science in Latvia.
3. The abbreviation of the Students' council of the University of Latvia is SC UL.
4. The working language of the SC UL is Latvian.
5. The objectives of the SC UL:
  - 5.1. to protect and represent the UL students regarding the academic, material and cultural issues;
  - 5.2. to approach institutions and authorities with requests, proposals and requirements on behalf the UL students;
  - 5.3. to ensure respect for the UL students' opinion related to the UL matters, including election of UL representatives in the UL Senate, work groups and other collegial UL institutions;
  - 5.4. to ensure the representation of the UL student body in state institutions and non-governmental organizations;
  - 5.5. by secret ballot, to elect student representatives in the UL Constitutional Assembly, the UL Senate and the UL Academic Arbitration Panel in compliance with the procedures stated in the SC UL Roll of Order;

- 5.6. to turn to the UL Rector or the UL Senate with a request to cancel the decisions of the UL governance and administrative institutions if they do not correspond to the interests of the UL students;
- 5.7. to initiate to adopt, amend or cancel the UL internal regulatory enactments;
- 5.8. to request and receive information and explanations from authorized representatives of any UL structural unit on all issues concerning the students' interests;
- 5.9. to observe the election of the students' self-governance body of the UL Faculties and to oversee its operation;
- 5.10. to foster the study quality and academic traditions, democracy and the individual initiative, students' self-confidence and personality development, healthy lifestyle, civic integration of the youth and their social participation;
- 5.11. to represent the UL students in Latvia and abroad.

## **II. Members**

6. The SC UL members are the elected members of the student self-governance bodies of the UL Faculties.
7. The rights of the members of the SC UL are:
  - 7.1. to submit proposals to attain the goal of the SC UL;
  - 7.2. to request information from the Board of the SC UL about the execution of the SC UL's decisions;
  - 7.3. to lay down the mandate of the member of the SC UL, thus discontinuing the membership of the SC UL;
  - 7.4. to lay down the mandate in the self-governance body of the Faculty of the UL for the term of the SC UL.
8. The responsibilities of the member of the SC UL are:
  - 8.1. to participate at the general meetings of the SC UL;
  - 8.2. to do everything possible for the goal of the SC UL to be attained;
  - 8.3. to report in the SC UL institutions about the drawbacks observed in the operation of the SC UL;
  - 8.4. to comply with the UL Constitution, the UL internal regulatory enactments, the SC UL Constitution, Roll of Order, the decisions of the SC UL and its Board;
  - 8.5. to report the respective self-governance body of the UL Faculty about the operational events of the SC UL.

9. The members of the SC UL can be excluded from the SC UL upon the decision of the general meeting of the SC UL, as provided by the SC UL Roll of Order.

### **III. Operational Arrangements of the SC UL**

10. The members of the SC UL are elected once a year in the first week of December by the students' self-governance bodies of the UL Faculties. The number to be elected and the election procedure is determined by the Election By-law of the SC UL.
11. The SC UL holds its first general meeting in the second week of December, when also the powers of the previous members of the SC UL ceases to exist.
12. The SC UL holds general meetings not less than once a month during the academic year and in the other time – as needed.
13. The SC UL makes the SC UL Roll of Order to lay down operations and procedures of the SC UL.
14. The general meetings of the SC UL are open to public unless stated differently by a motivated decision of the SC UL or the respective institution.
15. The general meeting of the SC UL has the power to take a decision if more than half of the SC UL members participate in it.
16. The general meeting of the SC UL takes its decisions by a majority of votes of the SC UL members present at the meeting.
17. The general meeting of the SC UL designs the operational directions by determining its competences. The direction managers have the right to request the information and explanations they need for the operation from the members of the SC UL, state and UL institutions on issues related to the students' interests within the framework of the competence of the direction.
18. The general meeting and the Board of the SC UL examine all proposals submitted by the directions.
19. Once a year the general meeting of the SC UL adopts the budget of the SC UL.

### **IV. Board**

20. Board is the executive body of the SC UL, which consists of eight board members, among which one is the chairman of the Board of the SC UL. The members of the Audit Commission are not part of the Board.
21. The members of the Board are elected to the term of the power of the SC UL (article 12) from the members of the SC UL by the general meeting.

22. The members of the Board are elected at the general meeting of the SC UL in a secret ballot, with a majority of votes of the members present at the meeting.
23. Any member of the SC UL can become a Board member.
24. The meetings of the SC UL board are led by the chairman of the Board or by his authorised Board member.
25. The Board summons the regular general meetings of the SC UL. The chairman of the Board summons the regular Board meetings. The chairman of the Board has the right to summon emergency Board meetings. Shall the Audit Commission or not less than one tenth of the members of the SC UL request summoning an emergency general meeting of the SC UL, substantiating it by a written submission, the Board has the duty to summon the general meeting immediately upon receiving the submission.
26. The Board has the right to take a decision if more than half of the Board members participate at the meeting. The decisions of the Board are taken by a majority of votes of the Board members present at the meeting.
27. Between the general meetings the work of the SC UL is executed by the Board.
28. The Board takes financial decisions, as well as decisions related to acquisition and disposal of real estate, which are later then approved by the SC UL.
29. The Board ensures the implementation of the decisions of the general meeting of the SC UL.
30. At every general meeting of the SC UL, the Board reports on its operations since the previous general meeting.
31. With its decision, the general meeting of the SC UL can determine remunerations and the procedure for its payment for executing the duties of the member of the Board.
32. The SC UL is represented individually by the chairman. The other members of the Board represent jointly the SC UL.
33. Upon the decision of the SC UL or the Board, the chairman of the Board has the right to establish legal relations with a physical person and/or a legal entity.
34. The chairman of the Board is responsible for the compliance of the SC UL operations to the normative acts in force in Latvia, the SC UL Constitution and other decisions of the SC UL.
35. Upon the proposal of not less than one fourth of the members of the SC UL, the following general meeting of the SC UL decides about removing a member of the Board from the Board. Then the general meeting of the SC UL immediately decides about electing a new member of the Board. A Board member can resign from his position. If a Board member has resigned, his duties are executed by another Board member appointed by the chairman of the Board until the next general meeting of the SC UL. Another Board member is elected at the next general meeting of the SC UL.

37. Upon the end of the annual reporting year, the Board prepares the annual report of the SC UL as provided by the law “On Accounting” and other normative acts.

#### **V. Audit Commission**

38. The Audit Commission is an institution auditing the operational and financial activities of the SC UL.

39. The Audit Commission of five people is elected at the first general meeting of the SC UL for the period until the annual report of the Society for the next reporting year is submitted to the State Revenue Service. The Audit Commission performs an audit related to the operation of the SC UL in the coming calendar year. Its authority sets in starting with the beginning of the calendar year and ends at the moment the annual report is submitted.

40. Board members shall not be part of the Audit Commission.

41. The Audit Commission holds its first meeting not later than two weeks after it has been established.

42. The Audit Commission has the power to take decisions if more than half of its members are present at the meeting.

43. The Audit Commission takes its decisions with a majority of votes of the members of the Commission present at the meeting.

44. The Audit Commission prepares its opinion about the annual report of the SC UL prepared by the Board and submits it to the SC UL.

45. Upon hearing the annual report of the SC UL prepared by the Board at the general meeting of the SC UL, the manager of the Commission or his authorised person reads the opinion of the Audit Commission about the annual report prepared by the SC UL.

46. Not less than once a quarter, the Audit Commission performs an accounting check and submits its opinion to the SC UL. The SC UL listens to the opinion in its regular general meeting after the opinion has been submitted.

47. As far as possible, the SC UL has to take into consideration the recommendations offered in the opinions of the Audit Commission.

#### **VI. Terms for accepting and amending the Constitution**

49. The SC UL Constitution shall be adopted and amended at the general meeting of the SC UL upon the proposal of the Board or not less than one fourth of the members of the SC UL.

50. The SC UL Constitution shall be adopted and amended by not less than two thirds of a majority votes of all members of the SC UL.
51. The SC UL Constitution and its amendments set in force after they are approved by the UL Senate.

### **VII. Terms of liquidation**

52. The SC UL can take a decision on liquidation upon a proposal by more than half of all members of the SC UL, shall it be voted by not less than two thirds of the members of the SC UL.
53. Terminating its operation, the resources and property of the SC UL come to property of the successor of its rights and responsibilities or, shall there not be one, to property of the UL, upon settling the terms.
54. The decision of the SC UL on liquidation shall be approved by the UL Senate.

### **VIII. Final terms**

55. With this Constitution setting in force, the Constitution of the Student Council of the University of Latvia approved by Decision No. 148 of the UL Senate of 12 September 2011 shall cease to be valid.

Cairman of the Senate

M. Kļaviņš

Secretary of the Senate

I. Upacere