

Position	Long-Term Expert with International experience for the development of interdisciplinary, interfaculty structured PhD program in European Studies
Project Title	Establishment of Structured PhD Program in European Studies at Tbilisi State University. The Project is funded by the European Union, represented by the European Commission, (the “Contracting Authority”) under External Actions of the EU – ENPI/2012/306-124.
Country	Georgia
Duration	24 Month over the period of Project Implementation
Planned Starting Date	Preferably 18 February 2013
Tasks to be performed include	<ul style="list-style-type: none"> • During the first year the Expert will: <ul style="list-style-type: none"> - lead the development of Interdisciplinary, interfaculty structured PhD program in European Studies; - upgrade review, refine and harmonize available curricula and syllabi of MAES Program and compile a complete course catalogue in European Studies; - assist in development of Life Long Learning and Distance Learning courses; - participate into promotion of transformation of TSU Institute for European Studies into the Centre of Excellence in South Caucasus Region. <p style="text-align: center;">Apart from above mentioned the International Expert will be responsible for the following:</p> <ul style="list-style-type: none"> • The goal of the structured PhD is the provision of a high quality research experience and output, with integrated taught support. During the second year the International Expert will supervise

	<p>the admitted PhD candidates as well as will be involved into the teaching component.</p> <ul style="list-style-type: none"> • Liaising with European institutions to facilitate inclusion of practical aspects in curricula for developing theory and practice oriented PhD program and to conduct transfer of knowledge and capacity in curriculum development. • Liaising with European Institutions for Network building with the TSU Institute for European Studies. • Facilitation of establishment of Georgian Journal of European Studies. • Any other tasks relating to the project implementation and program development.
<p>Requirements</p>	<p>Qualifications and skills</p> <ul style="list-style-type: none"> • Education: PhD degree in European Studies preferably with interdisciplinary approach; Academic degree awarded by the EU University leading in European studies field (preferably with interdisciplinary approach). • At least 7 years of teaching and research experience after PhD. • At least 5 years of supervision of PhDs. • Experience in Management of PhD Program is an additional asset. • Fluent in English.

	<p>General professional experience</p> <ul style="list-style-type: none"> • A minimum of 7 years of experience in training and needs assessments in the European Studies is required. • Experience in working on Interdisciplinary dimensions of EU development is required. • A technical, practical and conceptual understanding of the European Union is required. • The Curriculum Development Expert must possess an in-depth understanding of practical training curricula. • Experience in economic and legal research of EU is an additional asset. • Advanced computer literacy and presentation skills are required. <p>Specific professional experience</p> <ul style="list-style-type: none"> • Proven experience in building structured PhD Program. • Experience in curriculum and syllabi development for public/private Universities at national/local level in EU Member States, Candidate countries or potential candidate countries. • Experience in development of life long learning courses and distance learning courses is an additional asset.
<p>Conditions of Employment</p>	<p>International Expert is offered two years full time contract.</p> <p>In addition in total two return flights and one holiday flight will be covered during two years period.</p> <p>Contract Type: Temporary, 2 years.</p>

Institute	<p>TSU Institute for European Studies was established in 2007 under EU TACIS Project. TSU Institute for European Studies is scientific-research unit of Tbilisi State University, which is based on four faculties of TSU: Faculty of Law, Faculty of Economics and Business, Faculty of Social and Political Sciences, Faculty of Humanities, - though enjoying high level of autonomy. TSU Institute for European Studies administers two years Interdisciplinary Master's Program in European Studies in English.</p>
Additional Information	<p>Please consult our website: www.ies.tsu.edu.ge, www.ies.tsu.ge;</p> <p>Any informal inquiries about the position of the project may be addressed to the Director of the Institute for European Studies at director.ces@tsu.ge</p> <p>or Executive Secretary of the Institute for European Studies at secretary.ces@tsu.ge</p>
Documents to be submitted	<ul style="list-style-type: none"> • CV with passport photo and detailed contact information including Telephone/Mobile number. • Motivation Letter <p>Please, send your CV and Motivation Letter on the following e-mail addresses: <director.ces@tsu.ge>, <secretary.ces@tsu.ge>, <info.ies@tsu.ge>.</p> <p>Inclusion of all three emails upon submission of application is mandatory.</p> <p>In the subject line of the e-mail please, indicate the following: Long-Term Expert with International experience - name, surname. Otherwise your application will not be revised.</p>
Deadline for the submission of application for the position	<p>January 28, 2013</p>

