



February 8, 2010

Dear Exchange Partner:

Please find enclosed copies of the 2010-2011 Japan and East Asia Studies Program brochure and posters. **Please discard any old brochures, application materials and visa application forms** as our application package has undergone some changes for the upcoming academic year. We also ask that you note the following application deadlines:

Fall Semester 2010	15 April 2010
Spring Semester 2011	15 December 2010

Please be advised of the following information:

The 2010-2011 Japan and East Asia Studies Program application package can be found online at the link below and therefore we will no longer be sending out a paper based copy of the application forms. Please provide only approved exchange candidates with the following link and ensure that they read all directions listed before applying. Application procedures can also be found on page 18 of the 2010-2011 Japan and East Asia Studies Brochure.

Several of the electronic application documents must be submitted by e-mail as well as the original copy by post. For details please refer to the following link:

<http://www.kwansei.ac.jp/r/jeaspapplication>

Evaluating Student's Japanese Language Proficiency

The "Japanese Language Assessment Report" included among the application materials must be filled out by your student's Japanese Language Instructor in Japanese.

We may further send you a "Pre-Arrival Japanese Language Test" via e-mail attachment, if deemed necessary by our Japanese Language Instructors to evaluate the Japanese language level of your student(s) more accurately.

Japan Association Student Service Organization (JASSO) Scholarship

Students who are applying for the JASSO Scholarship must have the application form filled out by their exchange coordinator. Furthermore the exchange coordinator must also calculate the JASSO GPA as explained in the application forms. If you have more than one student applying for the JASSO Scholarship, we also ask that you rank the students as you deem fit.

The award amount of this year's scholarship has changed and includes a lump sum of 80,000 yen upon arrival in Japan and a monthly stipend of 80,000 yen.

Insurance

Adequate health insurance coverage is mandatory for all students participating in our exchange program. Student should purchase health insurance before arriving in Japan or join and pay for Japanese National Health Insurance. Through the Japanese National Health Insurance Scheme, students will only pay 30 percent of actual medical expenses. All students will also be required to purchase and enter fire and personal liability insurance upon arriving in Japan at an approximate cost of 2500 yen for one semester or 5000 yen for a full year.

Please send application materials for all of your applicants together with a nomination letter from your university. If you require additional copies of the program brochure, or if you have any other questions or concerns, please feel free to let us know.

We look forward to receiving your students' applications.

Sincerely yours,


Sean Boileau
Exchange Coordinator