**University of Latvia Online Test of Academic English (ULOTAE)**

**Purpose:** ULTAE is a proficiency test assessing reading, listening, writing and speaking skills to measure the applicants’ ability to use the English language in the academic context.

**Target audience**: academic staff, students and applicants for studies at University

**Level:** B1 –C2

**Channel:** Moodle and Skype

**Structure:**

|  |  |  |
| --- | --- | --- |
| Skills | Tasks | Score |
| Reading | Completion and multiple choice | 25 |
| Listening | Multiple choice | 7 |
| Listening and writing | Dictation | 18 |
| Writing | Essay (B1, B2), or abstract (C1, C2) | 25 |
| Speaking | Description (B1), comparison (B2), analysis and predictions (C1, C2)  | 25 |

**Online test taking procedure for applicants:**

1. Applicants register for the test date and the level by providing their name, surname, country of origin and skype username in the UL website
2. Applicants are enrolled in the Moodle test course
3. Applicants receive the date, time of the trial session
4. During the trial session
	1. the quality of the Internet connection, Skype and camera etc. are checked and adjusted
	2. one task of mock examination is administered
	3. applicants receive information about the date and time of the examination session
5. During the live examination session
	1. applicants log in Skype 10 minutes before the exam and wait for a response of the examination centre representative
	2. the interviewer sends input materials for the speaking test via Skype
	3. the applicant prepares for 2 minutes
	4. the examination centre representative(s) observe the preparation process through Skype
	5. the spoken examination is managed, recorded and assessed via Skype
	6. applicants receive the password for the written examination
	7. applicants log in for the written examination in the Moodle test course
	8. applicants do written tasks online and the examination centre representative observes the examination process via Skype
	9. after they have finished, the examination centre representative checks if the examination responses are registered and informs the applicant about the date when the results will be communicated.